

# Tandberg Portable Videoconference Unit

## Set Up Guide

# Setting Up the Portable VC Unit

Note: When setting the unit, please make sure that the components are placed on a secure base. This is especially important for the camera which will swivel during videoconferences.

Before you start, familiarize yourself with the components:



**Codec**



**Camera**



**Microphone**



**Codec Power Supply**



**Camera Cable**



**Microphone Cable**

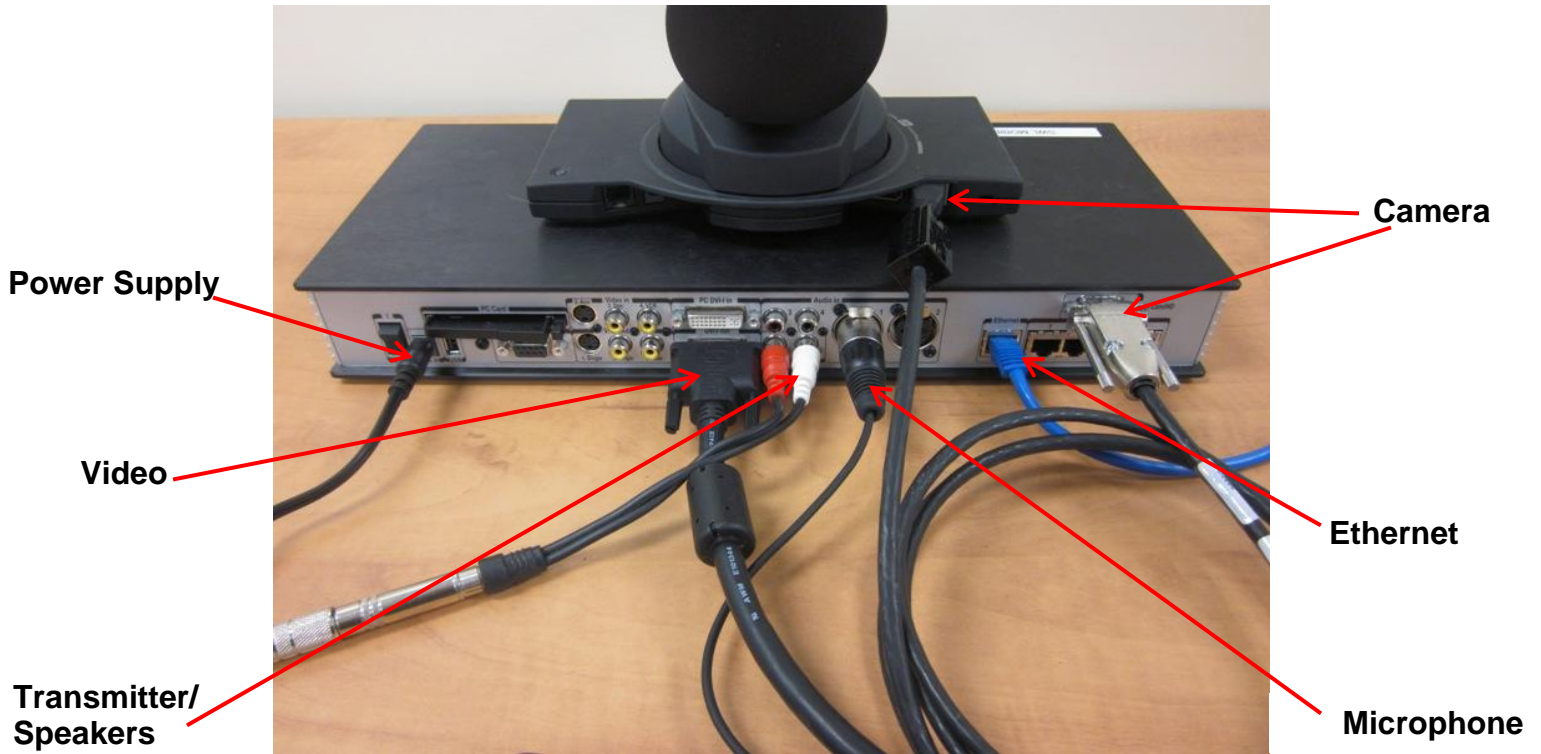


**Video Cable**

Assemble the unit in the following order. Use the image on the following page for reference.

1. Connect power supply to codec & plug in
2. Connect camera to codec using camera cable
3. Connect microphone to codec using microphone cable
4. Connect codec to video receiver. Depending on the receiver available (tv monitor, smart board), use one of the included adaptor.
5. Connect speakers. If you are using the wireless system, connect the transmitter to the codec via the RCA plugs (see page two). Switch on transmitter. **(Important: remember to switch off transmitter after you are finished.)**
6. Connect codec to internet via Ethernet cable. If the room you are using does not have one, one is included in the case.

## Connections



Ensure unit is properly stored before transporting

